

# Why take notes?

- **Cornell note taking stimulates critical thinking skills.**
- **Note taking helps students remember what is said in class.**
- **A good set of notes can help students work on assignments and prepare for tests outside of the classroom.**



# Why take notes?

- Good notes allow students to help each other **problem solve**.
- Good Notes help students **organize and process data** and information.
- Helps student **recall** by getting them to process their notes 3 times.
- ***Writing is a great tool for learning!***



# **The CORNELL METHOD OF NOTE-TAKING MAY BE FOR YOU.**

**Is this the only way of taking notes? NO**

**But here's why it is useful:**

- consistency**
- ability to condense and clarify**
- good tool when reviewing for class**
- gives you a valuable resource for studying for exams**

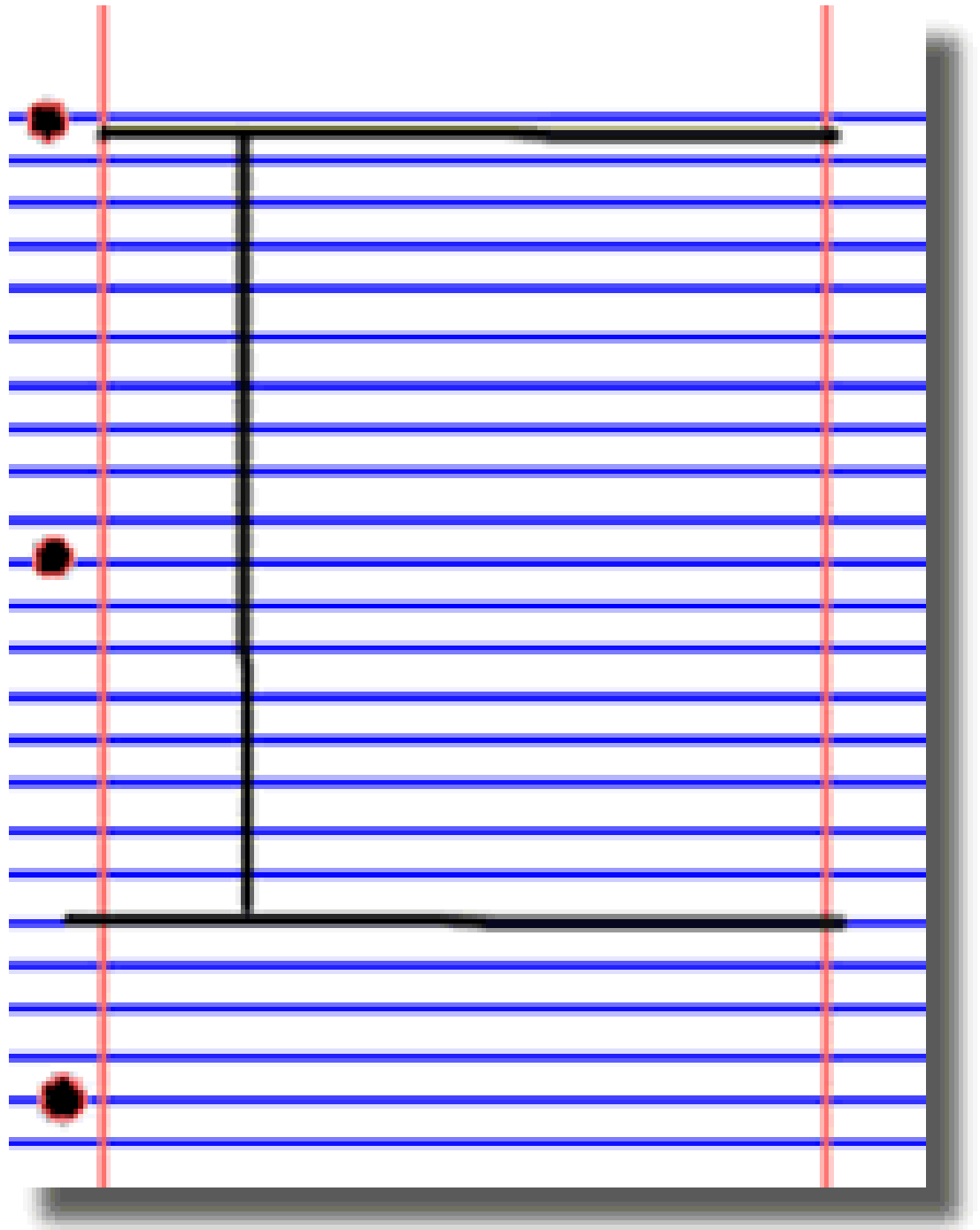
## STEP 1

**DIVIDE** the paper into three sections.

**DRAW** a dark horizontal line about 5 or 6 lines from the bottom.

Use a heavy magic marker to draw the line so that it is clear.

**DRAW** a dark vertical line about 2 inches from the left side of the paper from the top to the horizontal line.



**Write**  
**course**  
**name,**  
**date,**  
**and topic**  
**at the top of**  
**each page.**

Course Name Date

Your **KEY POINTS**

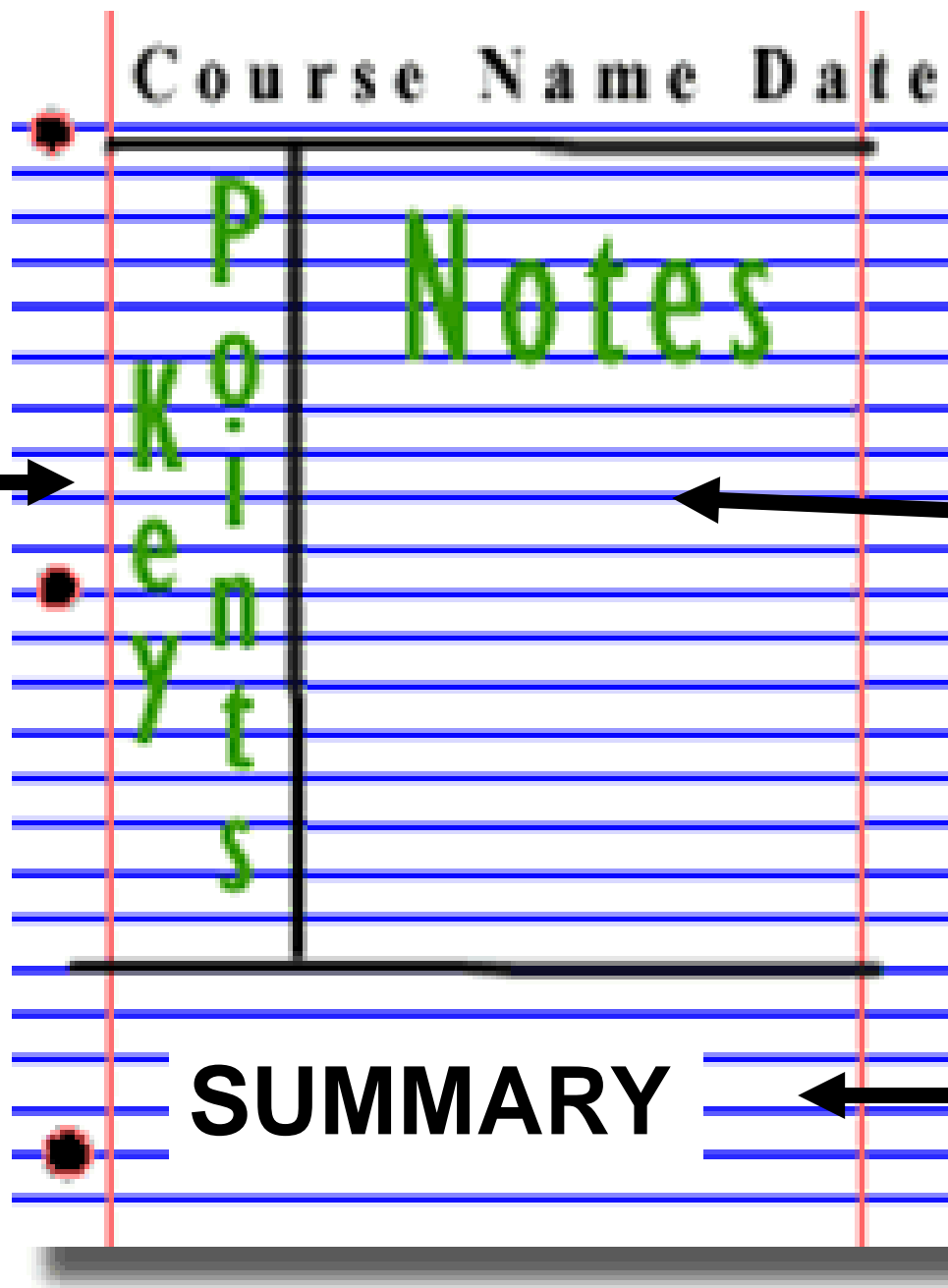
("the Big Stuff")

will be put here.

You may want to use

bullet points or numbers.

You may want to skip lines between topics



The notes explaining or fleshing out the key points will go here.

You may want to use abbreviations like "&" and, let's say, "oppty" for "opportunity"

The **SUMMARY** is the wrap-up and should be concise (not too long) and easy for you to understand

# Tips on Taking Text Notes

## Be an Active Reader

- Think about the reading
  - Consider how the **parts relate to the whole**; how the text relates to previous ideas
  - Create questions about **new words/terms**, why emphasized points are important
  - Examine what you have learned from **visuals**



# Tips on Taking Text Notes

## Be Aware of Textbook Organization

- Look for the **pattern** in elements like chapter /subsection headings, summary points, graphics
- Know where to find the **index** and **glossary**





# Tips for Studying with Notes

## Make use of the format

- **Cover the right side** of your notes; review and answer study questions from the left using the right side as an answer key
- **Quiz yourself out loud**
- **Cover the right side with blank paper; write out answers** to the left column study questions



# Tips for Studying with Notes

## Write!

- Write summaries of the **most important material** in the summary/reflection section
- **Write a quiz** for others using notes; exchange and correct
- Write **anticipated test questions** beyond those already in the left-hand column and write answers



# Tips for Studying with Notes

## Review

- Look over notes **frequently** to keep information and questions still unanswered fresh in mind
- **Recite** information from notes

